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REQUEST FOR QUOTATION



Date of Issue: 23 February 2026
KHC/RFQ/06/2026

Quotations are hereby requested from suppliers to provide quotation for the following:


SPECIFICATION: SUPPLY AND DELIVERY OF PROMOTIONAL MATERIAL FOR 2026

Item	Full Descriptions	Quantity	Pictures
Drawstring bag	<p>Waverly draw string bag black and gold in colour.</p> <p>It Must have the following information.</p> <p>-College and DHET logo</p> <p>www.khc.edu.za</p> <p>-info@khc.edu.za</p> <p>-Tel 047 401 6400</p> <p>(Embroidery for logos and Screen Print for contact details)</p>	500	




<p>Stationery set</p>	<p>Faculty Stationery set with, ruler, eraser, sharpener, pen, pencil, and pencil case with the following information.</p> <ul style="list-style-type: none">-College and DHET logos- www.khc.edu.za-Tel 047 401 6400-info@khc.edu.za <p>(Embroidery for logos on the pencil case and screen Printing for contact details)</p> <p>(Screen Printing for items inside the Pencil case</p>	<p>500</p>	
<p>T-shirts round neck</p>	<p>Bas 300 unisex super club 135 T-shirt Weight 135g/m2 fabric 100% cotton, single jersey knit. Short sleeves. Ribbed crew neck 200 black, 200 white and 100 orange with DHET logo on the chest left side and the college logo on the right chest side (Embroidery).</p> <p>The following information must be written @the back</p>	<p>500</p>	



	<p>“Open day” placed at the centre. (DTG Printing)</p> <p>The below contact information must be placed at the bottom</p> <p>-www.khc.edu.za</p> <p>-info@khc.edu.za</p> <p>-047 401 6400</p> <p>(DTG Printing)</p>		
USB Wrist band	<p>32GB primarily durable, flexible silicone or rubber often designed to protect the USB Chip from heat and moisture. Orange in colour must have the college logo DHET logo.</p> <p>www.khc.edu.za</p> <p>047 401 6400</p> <p>(Pad Printing)</p>	500	



Water bottle	Altitude Island Aluminium water bottle with screw on lid black in colour with the following information. -College and DHET logo - www.khc.edu.za -Tel 047 401 6400 - info@khc.edu.za (UV Printing)	500	
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Please note all the items should Be branded in full colour.

SCM Requirements (Mandatory)

- A preferred supplier will complete SBD 4 (obtainable from the website).
- Valid SARS Tax clearance certificate or pin
- Be registered in the National Treasury Central Supplier Database (full report)
- If a supplier is not a VAT vendor, VAT must not be included, otherwise all the prices must include VAT.
- CIPC (Copy of Company Registration Certificate)
- Sole traders are required to submit an affidavit.

Additional information

- SBD 6.1 MUST be used by all service providers to claim points (obtainable from the website)
- Certified ID copy of director not later than 6 months
- Shareholders certificate



Evaluation criteria

The evaluation criteria will use 80/20 Principles, where the points are formed by Price and the Specific Goals, Price is 80 points, and the Specific goals is 20 points. NB: SBD 6.1 must be used in order to claim points. Additional information i.e., id copies of directors (not older than 6 months certification) medical certificate and shareholders certificates.

Table: Specific Goals

Specific goal category	Allocation of Points 20
Black Ownership: <i>Enterprise Owned by Black Persons i.e., Africans, Coloured, Indians, and Others as defined by the Constitution of South Africa</i> <ul style="list-style-type: none">▪ 100% Black owned enterprises	10
Woman Ownership <ul style="list-style-type: none">▪ 100% Woman ownership	4
Youth ownership <ul style="list-style-type: none">▪ 100% Owned by youth	4
Disability	2



▪ 100% Owned by person with disability	
Total	20

Table: 80/20

Criteria	Points Available
Bid Price	80
Specification Goals	20
Total	100

POPIA Act Disclaimer

- By providing a quote or bid and/or related documentation to the King Hintsa TVET College, the bidder/quoter consents to the processing of its Personal Information, as defined in the Protection of Personal Information Act 4 of 2013 and any other applicable data protection legislation, for the purposes of the procurement purpose, including but not limited to the evaluation, adjudication and appointment of a successful bidder/quoter. The submitted information may also be utilised for any audit and/or legislative reporting purposes.
- Where applicable, the bidder/quoter warrants that it has obtained the necessary consent to process any personal information of its employees and/or any third parties whose personal information is provided for the bid /quotation. In addition, the bidder/quoter consents that King Hintsa TVET College to



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- - verify any personal information with the National Treasury CSD website, including verification of references.
- - verify any other regulatory/ industry or any accredited/certification bodies.
- At any stage should the bidder/quoter wish to withdraw its consent as detailed hereabove, it must do so in writing and address such notification to the SCM Manager.

SCM enquiries should be directed to:

Mr. N Mlokoti
Email: nmlokoti@khc.edu.za
Tel no. 047 401 6400

Specification enquiries should be directed to:

Mr. L Mazaleni
Email: luzukom@khc.edu.za
Tel no.047 491 6400

Quotations must be sent by email only to nmlokoti@khc.edu.za

Closing Date: 27 February 2026 Time: 11:00

PLEASE NOTE THAT NO LATE SUBMISSION WILL BE ACCEPTED