



Tel : +27 47 401 6400  
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## 1. REQUEST FOR QUOTATION

**RFQ Name:** APPOINTMENT OF PROFESSIONAL CONSULTANTS  
FOR CLEAR VIEW FENCING DESIGNS, COSTING &  
PROJECT MANAGEMENT AT MSOBOMVU CAMPUS

**RFQ Number:** KHC/RFQ/40/2025

**Specification Enquires:** Mr. S. Tyingwa

**Contact Details:** 047 401 6400/6407

**Email address:** [styingwa@khc.edu.za](mailto:styingwa@khc.edu.za)

**SCM Enquiries:** Ms N. Maseme

**Contact No:** 047 401 6400/6437

**Email address:** [nmaseme@khc.edu.za](mailto:nmaseme@khc.edu.za)



## **2. COMPLIANCE DOCUMENTATION**

### **2.1 PRE-QUALIFICATION/MANDATORY DOCUMENTATION:**

- Original SARS Valid Tax Clearance Certificate or tax pin **(In case of JV, all JV partners must individually submit).**
- Certified copy of Business Registration Document (CIPC) **(In case of JV, all JV partners must individually submit).**
- Proof of valid Shareholder Certificate. Certification should not older than 6 months **(In case of JV, all JV partners must individually submit).**
- Proof of registration with Central Supplier Database as per Treasury Regulations. [(Full CSD report and **NOT** summary report). **In case of JV, all partners must individually submit a CSD report]**
- Completed SUPPLIER declaration forms i.e. SBD 4, SBD 8, and SBD 9**(In case of JV, all JV partners must individually submit).**
- **Letter of intent in case of JV, or joint agreement if existing**
- **Letter of authority in JV to be authorized by all JV partners.**
- Valid proof of registration with **SACQSP (In case of JV, all JV partners must individually submit).**
- **Valid proof of registration with SACPCMP (In case of JV, all JV partners must individually submit).**
- **Valid proof of registration with ECSA (In case of JV, all JV partners must individually submit).**

### **2.2 OTHER REQUIREMENTS**

- Company profile with proof of relevant experience and contactable references. **(In case of JV, both partners must individually submit)**
- Fully Completed and signed Preference Points Claim SBD 6.1 Preferential points claim form in terms of Preferential Procurement Regulations 2022 and submission of applicable documents outlined on Specific goals document. **(In case of JV, both partners must individually submit)**
- Certified ID copies of owners/shareholders. **[(In case of JV, all JV partners must individually submit)** The certification should not be older than 6 months.
- Clear JV percentage split must be indicated in a JV agreement
- JV agreement must indicate who is the lead of the JV and also they must submit JV bank account



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### 3. SPECIFICATION

| Item                                                                 | Full Descriptions                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | Quantity   |
|----------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------|
| <b>1. Professional Structural &amp; Civil Engineering consultant</b> | <ul style="list-style-type: none"><li>▪ Review and recommend for construction the existing designs &amp; layouts.</li><li>▪ Design the construction drawings.</li><li>▪ Site investigation and feasibility reports</li><li>▪ Concept and preliminary civil/structural designs</li><li>▪ Detailed designs, drawings, specifications and BOQs</li><li>▪ Procurement support documents and evaluation reports</li><li>▪ Quality control plans and site inspection reports</li><li>▪ Monthly progress and compliance reports</li><li>▪ Payment certificate recommendations</li><li>▪ As-built drawings and close-out report</li></ul> | One Campus |
| <b>2. Professional Quantity Surveying Consultant</b>                 | <ul style="list-style-type: none"><li>▪ Review and recommend the existing analysis and the total project costs and BOQ.</li><li>▪ Produce the final BOQ.</li><li>▪ Monthly Cost Reports and Cash Flow Forecasts</li><li>▪ Interim Payment Certificates</li><li>▪ Variation/Claims Assessment Reports</li><li>▪ Final Account Statement</li><li>▪ Registration with recognized professional body</li></ul>                                                                                                                                                                                                                         | One Campus |
| <b>3. Professional Project Management Consultant</b>                 | <ul style="list-style-type: none"><li>▪ Project Charter &amp; Implementation Plan</li><li>▪ Procurement Documentation OHS specification.</li><li>▪ Design Review &amp; Validation Reports</li><li>▪ Monthly and Quarterly Progress Reports</li><li>▪ Financial Reports &amp; Cash Flow Projections</li><li>▪ Quality Assurance Reports</li><li>▪ Project Close-Out Report</li><li>▪ Registration with recognized professional body</li></ul>                                                                                                                                                                                      | One Campus |



#### **4. SCOPE OF WORK**

Appointed bidders will be required to undertake professional consulting services from Stage 1 – 6 in accordance with the typical lifecycle of a project according to the statutory body that they are professionally registered with. The stages of the project will include the following:

- a) Stage 1 – Inception (the first phase of the process, where stakeholders and team members work together to determine the project scope, objectives, budget and determine whether or not the project should proceed).
- b) Stage 2 – Concept and Viability (Preliminary Design)
- c) Stage 3 – Design Development (Detail Design)
- d) Stage 4 – Documentation (bills of quantities and cost estimates.
- e) Stage 5 – Contract Administration and Inspection during implementation stages.
- f) Stage 6 – Close Out reports



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## 5. Functionality

**Please submit the following documents requested in the table herein.**

|                                                                                                                                                                             |                                                                                                                                                                                                                                                                                                                                              |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b><u>Technical Expertise:</u></b><br><br><b>1.Project Managers</b><br><br><b>2.Civil and Structural Engineering Services.</b><br><br><b>3.Quantity Surveying Services.</b> | CV's clearly indicating skills, knowledge, Experience, qualifications, and registrations with relevant professional bodies of each team member in each discipline.<br><br>Certified copies of relevant qualifications and registration certificates with professional bodies.<br><b>NB: Certification should not be older than 6 months.</b> | <b>1.Project Management Services</b> Relevant Degree/Diploma with minimum experience of 3 years and registration as a professional with SACPCMP = 10<br><br><b>2.Civil &amp; Structural Engineering Services</b> Relevant Degree/Diploma with minimum experience of 3 years and registration as a professional with ECSA<br><br><b>3.Quantity Surveying Services</b> Relevant Degree/Diploma with minimum experience of 3 years and registration as a professional with SACQSP= |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|



## higher education & training

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### 6. Pricing schedule

| Discipline                                                        | Rate PER hour (INCL. VAT) |         |                                              |
|-------------------------------------------------------------------|---------------------------|---------|----------------------------------------------|
|                                                                   | Technologists             | Seniors | Total rates of both Technologists and senior |
| 1. Professional Construction Project Management Services          | R                         | R       | R                                            |
| 2. Professional Quantity Surveying Consultant                     | R                         | R       | R                                            |
| 3. Structural and Civil Engineering Consultants                   | R                         | R       | R                                            |
| <b>SUBT TOTAL HOURLY RATE FOR ALL THREE DISCIPLINE (INC. VAT)</b> |                           |         | R                                            |
| <b>VAT</b>                                                        |                           |         | R                                            |
| <b>TOTAL</b>                                                      |                           |         | R                                            |



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### 7. **SUBMISSIONS**

**Closing date of quotations: 13 October 2025, 14:00pm**

Quotations and compliance documents must be emailed to: [nmaseme@khc.edu.za](mailto:nmaseme@khc.edu.za)

**PLEASE NOTE THAT NO LATE QUOTATIONS WILL BE ACCEPTED**