



**NOTICE OF TENDER AND INVITATION TO TENDER
KING HINTSA COLLEGE INVITES THE FOLLOWING TENDER:**

TENDER NUMBER	SELECTON CRITERIA	COMPULSORY TENDER BRIEFNG SESSION & SITE INSPECTION
KHC BID 06/2025	<u>Qualifying Requirements (Mandatory)</u> - Active SARS Tax Clearance or tax pin (In case of JV, all JV partners must submit individually). - Copy of Business Registration Document [CIPC documents] (In case of JV, all JV partners must submit individually)]. - Certified ID copies of directors. [(Certification not older than 6 months) (In case of JV, all JV partners must submit individually)]. - Proof of valid Shareholder Certificate. Certification should not be older than 6 months (In case of JV, all JV partners must individually submit). - Original, accurately and fully completed bid document. Bidders should state “Not Applicable” where it's not applicable". All pages of the tender document must be initialed. (In case of JV, IT MUST BE SIGNED BY LEAD MEMBER and INITIALED BY BOTH PARTNERS) - Proof of registration with Central Supplier Database (Full report and not a summary) [(In case of JV, all JV partners must individually submit)] - Completed SUPPLIER declaration forms i.e. SBD 4, SBD 8, and SBD 9. (In case of JV, all JV partners must individually submit). - Proof of attendance of virtual compulsory briefing (i.e., submission of signed briefing certificate & attendance register) [(In case of JV, at least one JV partner must compulsory attend)] - Fully completed and signed schedule of price. - Fully completed and signed form of offer Letter of intent in case of JV, or joint agreement if existing Letter of authority in JV to be authorized by all JV partners. - The entire Internal audit team must be registered members who are in good standing with the Institute of Internal Auditors IIA (SA) or SAICA. (Attach proof of membership) - At least one member who is Partner/Director/Manager must be registered with Independent Regulatory Board for Auditors (IRBA). (Attach proof of membership) - The entire IT audit team should be members of Information Systems Audit and Control Association ISACA. (Attach proof of membership)	Microsoft teams: Online on 31 October 2025 at 11:00 am. Venue: Online (Microsoft-TeamViewer) Link: click here for the link Prospective bidders are advised to download Microsoft TeamViewer prior to the time of the briefing session. Bidders can access the briefing session link which is also available on the College Website as well as the National e-tender portal of this tender advert. NB: NO SERVICE PROVIDERS WILL BE ALLOWED ACCESS TO THE BRIEFING AFTER 11:15AM.
SERVICE		
Appointment of a pool / panel of three service providers to assist the internal audit function on a rotational basis in executing its three year strategic and operational plans for a period of three (3) years.	<u>Other Requirements</u> Company profile with similar experience and contactable references. (In case of JV, both partners must individually submit)	CLOSURE OF TENDER 14 November 2025 at 10:00 am. at King Hintsa TVET College, Administration Centre, 218 Mthatha road, N2 Butterworth, 4960

	- Fully Completed and signed Preference Points Claim SBD 6.1 Preferential points claim form in terms of Preferential Procurement Regulations 2022 and submission of applicable documents outlined on Specific goals document. (In case of JV, both partners must individually submit) - Certified ID copies of owners/shareholders. [(In case of JV, all JV partners must individually submit)] The certification should not be older than 6 months	
	EVALUATION CRITERIA Stage 1 – Responsiveness/ Mandatory requirements Stage 2 – Functionality Stage 3 – Price and Empowerment goals 80/20 Stage 4 - Qualitative (Reference checks)	
	Minimum threshold for Functionality= 70 % Company experience = 50 points Technical expertise = 40 points Financials = 10 points	
All bids will be evaluated in accordance with Preferential Procurement Policy Framework Act 2000 (Act No. 5 of 2000) and its Regulations		

KHC reserves the right not to accept the lowest or any proposal.

Tender documents will be available from **28 October 2025** up to **13 November 2025** from 08:00 to 16:30 (Monday to Thursdays and 08.00am -14.00pm on Fridays). A non-refundable bid fee of R250.00 for each is payable by means of electronic transfers to **Account Name:** King Hintsa TVET College, **Account No:** 62387644125, **Branch Code:** 250655 **Ref:** 00062025KHCBID, **Bank Name:** First National Bank. Bid document are collected at Administration Center, Reception window.

NO FAXED, POSTED OR E-MAILED AND LATE BIDS WILL BE ACCEPTED. BIDS SENT BY COURIER MUST BE DEPOSITED IN THE TENDER BOX AND NOT LEFT WITH RECEPTIONIST.

For further information, please direct the enquiries to:

For Supply Chain queries:

Ms. N. Maseme

Tel: 047 401 6400/6437

Email: nmaseme@khc.edu.za

For technical queries

Mr. N. Makupula (Internal Audit Manager)

Tel: 047 401 6400/6419

Email: nmakupula@khc.edu.za

Mr. D. Shabangu

The Acting Principal