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REQUEST FOR QUOTATIONS

RFQ Name: SERVER ROOM MAINTAINANCE PLAN FOR 12 MONTHS PERIOD AT ADMIN CENTRE

RFQ No: KHC/RFQ/32/2025
Technical Enquires: Ms L.L Malusi
Contact Details: 047 401 6400
Email address: llmalusi@khc.edu.za
SCM Enquiries: Ms S. Nongomanzi
Contact No: 047 401 6400/6437
Email address: snongomanzi@khc.edu.za

Important Information:

DOCUMENTS TO BE FORWARDED WITH THIS RFQ

The documents, as indicated below must be attached to this RFQ. These documents form part of the Mandatory/Pre-Qualification stage of this RFQ. Documents requested for this stage are essential as non-compliance to the request to attach these documents, will render your RFQ unacceptable.

Please submit the following mandatory/ pre-qualifying compliance documents:

1. Valid SARS Tax Clearance Certificate or pin.
2. Copy of Central Supplier database (CSD) report (Full CSD report not summary)
3. Copy of Business Registration Document (CIPC)
4. Completed SUPPLIER declaration forms SBD 4(obtainable from our website).

Please submit the following additional documents to claim points for specific goals

1. Completed SBD 6.1 Preferential points claim form and submission of applicable documents outlined on Specific goals document (obtainable from our website).
2. Certified copy of ID of director(s), (Certification must not be older than 6 months)

All quotations and compliance documents MUST be emailed to the following email address: snongomanzi@khc.edu.za

Closing Date of quotations: 25 July 2025, TIME: 16:00PM

PLEASE NOTE THAT NO LATE QUOTATIONS WILL BE ACCEPTED



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PROJECT BACKGROUND

Server room maintenance is essential to ensure the continuous functionality and operational efficiency of critical infrastructure. It involves regular upkeep of server room components, including hardware, building facilities, and hosted equipment, to maintain optimal performance and prevent downtime. This process encompasses a variety of tasks, such as monitoring and servicing servers, managing cooling systems, ensuring uninterrupted power supply, and maintaining the physical environment of the server room. By conducting routine checks and repairs, server room maintenance helps mitigate risks, extend the lifespan of equipment, and maintain a secure, reliable environment for the hosting of sensitive and essential business systems.

REQUISITION SPECIFICATION

Item	Full Descriptions	Quantity / Service Intervals
1. Fire System	Fire System Make: Kentec Model: Modular Suppressant type: FM200 (Covered for genuine fire caused release)	Quarterly
2. Environmental Monitoring System	Make: Axil Model: P194 Ports: 19	Quarterly
3. Biometric System	ZKTECO Biometric reader Magnetic lock Exit Button	Quarterly
4. Fire Extinguisher	Fire extinguisher CO2 Gas refill	Quarterly
5. Air-conditioner	Service, fix and replace Cooling system for the server room and UPS room. Ceiling Repairs	Quarterly
6. Electrical wiring / Cabinet Management	<ul style="list-style-type: none">▪ Electrical System Inspection▪ UPS Functionality Check▪ Grounding and Power Quality▪ Wiring and Cable Management▪ Replacement of Faulty Components▪ Cable Organization▪ Labelling▪ Equipment Alignment▪ Routine Checks	Quarterly