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**DEPARTMENT OF HIGHER EDUCATION AND TRAINING.
KING HINTSA TECHNICAL AND VOCATIONAL EDUCATION AND TRAINING (TVET)
COLLEGE.**

The Department and the College is committed to providing equal opportunities and practicing affirmative action employment. It is our intention to promote representivity: (race, gender and disability) in the Department through the filling of posts and a candidate whose appointment, transfer or promotion will promote representivity will receive preference.

NOTE: Do not separate the Z83 and CV. Scan all these into single document. Scanned Applications must consist of fully completed and signed new Z83 Form, obtainable from any Public Service Department or on the internet at www.gov.za, and a detailed Curriculum Vitae. Certified copies of Identity Document, Senior Certificate, and the highest required qualification as well as a driver's license where necessary, will only be submitted by shortlisted candidates to HR on or before the day of the interview date. The successful candidate will be subjected to a security clearance and verification of qualifications. Interviewed candidates will be subjected to a competency assessment where necessary. Correspondence or communication will only be entered into with short-listed applicants. The College /Department reserves the right to withdraw any of the advertised posts at any time depending on the need.

CLOSING DATE: 20 June 2025 @16:00, incomplete applications and applications received after the closing date will not be considered.

PLEASE FORWARD YOUR APPLICATIONS TO THE EMAIL ADDRESS PROVIDED NEXT TO EACH POST THAT YOU ARE APPLYING FOR. Kindly quote name of the post you are applying for and its reference number in the subject line. No faxed, postal or hand delivered applicants will be accepted.

POST DISCRIPTION: Assistant Director: Supply Chain & Asset Management

NATURE OF POST: 12 Months Fixed Contract

SALARY NOTCH: R468 459 Per annum plus 37% in lieu of benefits (SL9)

CENTRE: King Hintsa TVET College- Admin Centre

Ref No: KHC2025/06/SCM

EMAIL: scmadmin@khc.edu.za

Requirements: Grade 12 or equivalent NQF level 4 qualification. An appropriate recognised National Diploma/Degree in Supply Chain Management or Financial Accounting/Reporting or Logistics Management or any related and relevant qualification (NQF 6/7). Three (3) to five (5) years-experience in Supply Chain Management or in auditing where there is demonstrable experience of audit of Supply Chain Management and Assets Management. At least 3 years must be at a supervisory level. Computer literacy. Valid driver's license. Completed SAICA Articles will be an added advantage. **Competencies:** Knowledge of the PFMA, PPPFA, Treasury Regulations, Supply Chain Framework Act. Understanding of the Supply Chain Management cycle which includes demand, acquisition, logistics, and disposal and supplier relationship management. Understanding of Asset Management, Preparation of GRAP

Compliant Fixed Asset Register, National treasury's Supply Chain Management guidelines, Administrative Skills, Planning and organizing, financial management, Report writing, Communication and interpersonal skills, Problem solving, Computer literacy, Analytical Skills, Client oriented, Project management, Team leadership & People management

Duties: Develop, review, implement and monitor SCM policies in line with relevant legislation. Ensure the implementation and monitoring of Supply Chain policy. Introduce a system for provisioning, procurement, stock control and reporting. Identify preference point system and appropriate goals per commodity in terms of preferential procurement policy objectives. Conduct awareness on approved SCM policies. Oversee the procurement of good and services for the college. Ensure that all procurement is in compliance with the Supply Chain Management (SCM) policies and procedures of the college. Ensure that all official orders are compiled and authorized within three days from the date of recipients of the quotations or comparative schedules. Align procurement plans, policies and strategies with the annual budget. Manage the revision on summary of quotations, specifications and all documents supplied by the suppliers in order to comply with prescribed requirements. Ensure that purchase orders are generated, approved and processed. Ensure that the receipt of goods and services are submitted to finance department for processing. Oversee the development, maintenance and utilization of the central supplier database as well as on-line procurement. Prepare and maintain accurate records and documentation on all solicitations, responses, purchases, contracts, correspondences and related follow up. Oversee the administration of demand and acquisition: Manage the administration of tender briefing session. Manage preparation of a tender document upon receipt from tender bid specification committee. Manage preparation of logistics for the Evaluation and Adjudication Committees. Ensure that adjudication is monitored and aligned with the preferential procurement strategy. Facilitate the establishment of the bid specification, bid evaluation, bid adjudication committee and oversee the proper functioning of the committees. Ensure the development and utilization of a supplier database and bid processes. Oversee the management of assets for the college: Monitor the implementation of the asset management plan of the college. Ensure the barcoding of all existing and new assets are recorded on the relevant asset register. Review the asset register, electronic filing system and manual register to ensure that it is always up to date and maintain for all current asset, movements and disposals. Provide guidelines on fruitless and wasteful expenditure regarding assets and the disposal of obsolete assets and on the reallocation of redundant. Ensure and monitor the asset count, verifications and office inspections of all assets and asset storerooms. Coordinate the receipt, processing and distribution of new assets. Oversee identification of asset for disposal. Facilitate and recording of loss, damage or mismanagement of asset. Responsible for asset verification. Establish asset disposal committee. Coordinate the internal, external and unauthorized movements of assets. Validate loss control reports for quality and losses. Conduct loss analysis to identify trends, security shortcomings and investigate all losses. Ensure an up-to-date database of service providers. Oversee the development and utilization of a supplier database. Ensure that manual records are kept for all documentation submitted by suppliers. Ensure that all suppliers' information and documentation are confidential. Ensure continuous maintenance of database. Monitor the TVET college supplier's database on the ITS system. Management of staff development. Render management service to the staff. Ensure completion of performance agreements by all employees in the unit. Supervision of staff.

ENQUIRIES: Mr O Kalimashe or Ms. P Soyizwapi at **047 401 6400**

POST DISCRIPTION: Project Manager (Assistant Director) Infrastructure and Facilities Management

NATURE OF POST: Three (03) Years Contract

SALARY NOTCH: R468 459 per annum plus 37% in lieu of benefits (SL 09)

CENTRE: King Hintsa TVET College- Admin Centre

Ref No: KHC2025/06/PM

EMAIL: adminprojects@khc.edu.za

Requirements: An appropriate 3-year bachelor's degree in civil engineering/ building science or equivalent qualification in the relevant field. Three - Five years relevant working experience in Construction or Civil of which three years must be in a supervisory level; registered with South African Council for the Project and Construction Management Professions (SACPCMP) or any of the other relevant Building environment professions will be an added advantage; Construction Law will also be an added advantage. An understanding of the Public Finance Management Act (PFMA); The Occupational Health and Safety Act (OHSA); The Government Immovable Asset Management Act (GIAMA) and the Infrastructure Delivery Management System (IDMS) and other relevant Building Environment related legislation. Must be computer literate and have a valid driver's licence.

Duties: Monitor and report on infrastructure developments and maintenance as well as performance in accordance with the relevant Laws and Regulations; Manage the contractors and service provider's functions by ensuring that all deliverables are met within the reasonable and agreed timelines; Prepare monthly, quarterly and annual reports for Management and Council; Prepare and monitor the Budget for the unit; Manage the Staff and resources within the unit; Strengthen internal controls on project and contract management; Prepare the project file and project reports to all relevant stakeholders to assist and resolve. Good written and communication skills; Ability to work under pressure; Problem solving; Knowledge of PFMA; Treasury Regulations; Organization and Time-management skills; Good presentation skills and Customer Orientated.

ENQUIRIES: Mr O Kalimashe or Ms. P Soyizwapi at **047 401 6400**

POST DISCRIPTION: Lecturer NCV Marketing x 2 Posts

NATURE OF POST: Permanent

SALARY NOTCH: R270 498 Per annum

CENTRE: King Hintsa TVET College-Dutywa Campus

REF: KHC/2025/06/DUT1

EMAIL: dutywa8@khc.edu.za

Requirements: Grade 12 / Standard 10; A recognised three-year Diploma/Degree in Marketing; Marketing Management or Business Management studies majoring in Marketing, Sales Management, Branding, Advertising, Integrated Marketing Communication, Market Research, Digital Marketing, Wholesale and Retail; Teacher qualification and SACE registration. One year experience in teaching. Computer Literacy, Assessor, moderator, TVET Sector experience and a valid driver's licence will be added advantage. Very good knowledge of subject area and work-related applications. Good record keeping and classroom management skills.

Duties: Teaching Advertising and Promotions, Marketing, Marketing Communication and Wholesale and Retail from levels 2-4. Teach students in classrooms or workshops and online providing theory and practical training through lecturers, discussions, practical demonstrations and supervision; Prepare lessons (lesson plans) and produce materials such as typed notes, diagrams, patterns and any consumables for use in teaching; Maintain student attendance registers and produce student progress reports; Monitor and report on student engagement and responsiveness to teaching activities. Student Assessment and Evaluation: Assess students by setting and marking exams and assignments and evaluating completed projects; Ensure that work is set and assessed consistently, in line with ICASS principles and College Assessment policy and complete all related administrative records or reports.

Participate in subject related assessment and moderation committees; Maintain all assessment records of student progress and performance. Teaching Administration: Maintain registers of all textbook/tool allocations and check returned textbooks/tools (ensuring charges for loss or damage); Submit annual and term estimates of material needs (including consumables); Report or facilitate the maintenance of equipment and/or workshops; Comply with all registration, assessment and other data entry requirements; Participate in regular study unit meetings, informing colleagues of all matters pertaining to student performance. Maintain up-to-date knowledge of industry trends in subject area. Invigilation is compulsory.

ENQUIRIES: Mr. O Kalimashe or Ms. P Soyizwapi at **047 401 6400**

POST DESCRIPTION: Lecturer Report 191/ NATED Marketing Management

NATURE OF POST: Permanent

SALARY NOTCH: R270 498 Per annum

CENTRE: King Hintsa TVET College-Dutywa Campus

REF: KHC/2025/06/DUT2

EMAIL: dutywa8@khc.edu.za

Requirements: Grade 12 / Standard 10; a recognised three-year Diploma/Degree in Marketing; Marketing Management or Business Management studies majoring in Marketing, Sales Management, Branding, Advertising, Integrated Marketing Communication, Market Research, Digital Marketing, Wholesale and Retail; Teacher qualification and SACE registration. One year experience in teaching. Computer Literacy, Assessor, moderator, TVET Sector experience and a valid driver's licence will be added advantage. Very good knowledge of subject area and work-related applications. Good record keeping and classroom management skills.

Duties: Teaching Marketing Management, Marketing Communication, Entrepreneurship and Business Management and Market Research from N4-N6. Teach students in classrooms or workshops and online providing theory and practical training through lecturers, discussions, practical demonstrations, and supervision; Prepare lessons (lesson plans) and produce materials such as typed notes, diagrams, patterns and any consumables for use in teaching; Maintain student attendance registers and produce student progress reports; Monitor and report on student engagement and responsiveness to teaching activities. Student Assessment and Evaluation: Assess students by setting and marking exams and assignments and evaluating completed projects; Ensure that work is set and assessed consistently, in line with ICASS principles and College Assessment policy and complete all related administrative records or reports; Participate in subject related assessment and moderation committees; Maintain all assessment records of student progress and performance. Teaching

Administration: Maintain registers of all textbook/tool allocations and check returned textbooks/tools (ensuring charges for loss or damage); Submit annual and term estimates of material needs (including consumables); Report or facilitate the maintenance of equipment and/or workshops; Comply with all registration, assessment and other data entry requirements; Participate in regular study unit meetings, informing colleagues of all matters pertaining to student performance. Maintain up-to-date knowledge of industry trends in subject area. Invigilation is compulsory.

ENQUIRIES: Mr. O Kalimashe or Ms. P Soyizwapi at **047 401 6400**

POST DESCRIPTION: Lecturer Report 191/NATED Public Management x 2 Posts

NATURE OF POST: Permanent

SALARY NOTCH: R270 498 Per annum

CENTRE: King Hintsa TVET College-Dutywa Campus

REF: KHC/2025/06/DUT3

EMAIL: dutywa8@khc.edu.za

Requirements: Grade 12 / Standard 10; a recognised three-year Diploma/Degree in Public Management; Public Administration or Business studies majoring in Public Administration, Public Finance, Public Law, Municipal Administration; Teacher qualification and SACE registration. One year experience in teaching. Computer Literacy, Assessor, moderator, TVET Sector experience and a valid driver's licence will be added advantage. Very good knowledge of subject area and work-related applications. Good record keeping and classroom management skills.

Duties: Teaching Public Administration N4-N6, Municipal Administration N5-N6. Teach students in classrooms or workshops and online providing theory and practical training through lecturers, discussions, practical demonstrations, and supervision; Prepare lessons (lesson plans) and produce materials such as typed notes, diagrams, patterns and any consumables for use in teaching; Maintain student attendance registers and produce student progress reports; Monitor and report on student engagement and responsiveness to teaching activities. Student Assessment and Evaluation: Assess students by setting and marking exams and assignments and evaluating completed projects; Ensure that work is set and assessed consistently, in line with ICASS principles and College Assessment policy and complete all related administrative records or reports. Participate in subject related assessment and moderation committees; Maintain all assessment records of student progress and performance. Teaching Administration: Maintain registers of all textbook/tool allocations and check returned textbooks/tools (ensuring charges for loss or damage); Submit annual and term estimates of material needs (including consumables); Report or facilitate the maintenance of equipment and/or workshops; Comply with all registration, assessment and other data entry requirements; Participate in regular study unit meetings, informing colleagues of all matters pertaining to student performance. Maintain up-to-date knowledge of industry trends in subject area. Invigilation is compulsory.

ENQUIRIES: Mr. O Kalimashe or Ms. P Soyizwapi at **047 401 6400**

POST DESCRIPTION: Lecturer Report 191/NATED Public Relations x2 Posts

NATURE OF POST: Permanent

SALARY NOTCH: R270 498 Per annum

CENTRE: King Hintsa TVET College-Dutywa Campus

REF: KHC/2025/06/DUT4

EMAIL: dutywa8@khc.edu.za

Requirements: Grade 12 / Standard 10; a recognised three-year Diploma/Degree in Public Relations/ Public Relations Management; Management Assistant, Office Management Technology or Media studies majoring in Public Relations, Office Practice, EMS, Information Processing, Computer Practice, Office Computer Application and Technology, Communication; Teacher qualification and SACE registration. One year experience in teaching. Assessor, moderator, TVET Sector experience and a valid driver's licence will be added advantage. Very good knowledge of subject area and work-related applications. Good record keeping and classroom management skills.

Duties: Teaching Public Relations, Office Practice, Information Processing, Computer Practice, and Communication from N4-N6. Teach students in classrooms or workshops and online providing theory and practical training through lecturers, discussions, practical demonstrations, and supervision; Prepare lessons (lesson plans) and produce materials such as typed notes, diagrams, patterns, and any consumables for use in teaching; Maintain student attendance registers and produce student progress reports; Monitor and report on student engagement and responsiveness to teaching activities. Student Assessment and Evaluation: Assess students by setting and marking exams and assignments and evaluating completed projects; Ensure that work is set and assessed consistently, in line with ICASS principles and College Assessment policy and complete all related administrative records or reports; Participate in subject related assessment and moderation committees; Maintain all assessment records of student progress and performance. Teaching Administration: Maintain registers of all textbook/tool allocations and check returned textbooks/tools (ensuring charges for loss or damage); Submit annual and term estimates of material needs (including consumables); Report or facilitate the maintenance of equipment and/or workshops; Comply with all registration, assessment, and other data entry requirements; Participate in regular study unit meetings, informing colleagues of all matters pertaining to student performance. Maintain up-to-date knowledge of industry trends in subject area. Invigilation is compulsory.

ENQUIRIES: Mr. O Kalimashe or Ms. P Soyizwapi at **047 401 6400**

POST DESCRIPTION: Lecturer Sales Management, Entrepreneurship and Business Management

NATURE OF POST: Permanent

SALARY NOTCH: R270 498 Per annum

CENTRE: King Hintsa TVET College-Dutywa Campus

REF: KHC/2025/06/DUT5

EMAIL: dutywa8@khc.edu.za

Requirements: Must have Grade 12 / Standard 10; a recognised three-year Diploma/Degree in Business Management, Human Resources Management, Management Assistant; EMS; or Business Studies; Teacher qualification and SACE registration. One year experience in

teaching. Computer Literacy, Assessor, moderator, TVET Sector experience and a valid driver's licence will be added advantage. Very good knowledge of subject area and work-related applications. Good record keeping and classroom management skills.

Duties: Teaching Sales Management N4 – N5, Entrepreneurship and Business Management N5 – N6, Management Communication N4. Teach students in classrooms or workshops and online providing theory and practical training through lectures, discussions, practical demonstrations, and supervision; Prepare lessons (lesson plans) and produce materials such as typed notes, diagrams, patterns, and any consumables for use in teaching; Maintain student attendance registers and produce student progress reports; Monitor and report on student engagement and responsiveness to teaching activities. Student Assessment and Evaluation: Assess students by setting and marking exams and assignments and evaluating completed projects; Ensure that work is set and assessed consistently, in line with ICASS principles and College Assessment policy and complete all related administrative records or reports. Participate in subject related assessment and moderation committees; Maintain all assessment records of student progress and performance. Teaching Administration: Maintain registers of all textbook/tool allocations and check returned textbooks/tools (ensuring charges for loss or damage); Submit annual and term estimates of material needs (including consumables); Report or facilitate the maintenance of equipment and/or workshops; Comply with all registration, assessment, and other data entry requirements; Participate in regular study unit meetings, informing colleagues of all matters pertaining to student performance. Maintain up-to-date knowledge of industry trends in subject area. Invigilation is compulsory.

ENQUIRIES: Mr. O Kalimashe or Ms. P Soyizwapi at **047 401 6400**

POST DESCRIPTION: Lecturer Business Studies

NATURE OF POST: Permanent

SALARY NOTCH: R270 498 Per annum

CENTRE: King Hintsa TVET College-Willowvale Campus

EMAIL: willowvale2@khc.edu.za

Requirements: Grade 12 / Standard 10; a recognised three-year Diploma/Degree; Teacher Qualification, Registration as a Professional Educator with SACE. Diploma: in Management assistance, Human Resource Management. 2 Years Teaching Experience in Computer Related Subjects in the Sector. Computer Literacy, Drivers Licence will be added advantage. Very good knowledge of subject area and work-related applications. Good record keeping and classroom management skills.

Duties: Teaching Life skills & Computer Literacy in NCV Level 2 – 3, Office data Processing Level 2-4, Information Processing N4-N6. Teach students in classrooms or workshops and online providing theory and practical training through lectures, discussions, practical demonstrations, and supervision. Prepare lessons (lesson plans); Maintain student attendance registers and produce student progress reports; Monitor and report on student engagement and responsiveness to teaching activities. Student Assessment and Evaluation: Assess students by setting and marking exams and assignments and evaluating completed projects; Ensure that work is set and assessed consistently, in line with ICASS Guidelines, Collège Assessment policy and complete all related administrative records or reports. Participate in subject related assessment and moderation committees; Maintain all assessment records of student progress and performance. Teaching Administration: Maintain registers of all textbook/tool allocations and check returned textbooks/tools (ensuring charges

for loss or damage); Submit annual and term estimates of material needs (including consumables); Report or facilitate the maintenance of equipment and/or workshops; Comply with all registration, assessment, and other data entry requirements; Participate in regular study unit meetings, informing supervisors of all matters pertaining to student performance. Maintain up-to-date knowledge of industry trends in subject area. Invigilation is compulsory.

ENQUIRIES: Mr. O Kalimashe or Ms. P Soyizwapi at **047 401 6400**

POST DESCRIPTION: Lecturer Business Management N4-N6

NATURE OF POST: 4 Months Contract (Substitute)

SALARY NOTCH: R270 498 Per annum

CENTRE: King Hintsa TVET College-Willowvale Campus

REF No: KHC2025/06/WIL1

EMAIL: willowvale2@khc.edu.za

Requirements: Grade 12 / Standard 10; a recognised three-year Diploma/Degree in Business Management, Human Resources Management; or Business Studies; Teacher qualification and SACE registration. Computer Literacy will be added advantage. Very good knowledge of subject area and work-related applications. Good record keeping and classroom management skills.

Duties: Teaching Sales Management N5 –N6, Entrepreneurship and Business Management N4 – N6. Teach students in classrooms or workshops and online providing theory and practical training through lectures, discussions, practical demonstrations, and supervision; Prepare lessons (lesson plans) and produce materials such as typed notes, diagrams, patterns, and any consumables for use in teaching; Maintain student attendance registers and produce student progress reports; Monitor and report on student engagement and responsiveness to teaching activities. Student Assessment and Evaluation: Assess students by setting and marking exams and assignments and evaluating completed projects; Ensure that work is set and assessed consistently, in line with ICASS principles and College Assessment policy and complete all related administrative records or reports. Participate in subject related assessment and moderation committees; Maintain all assessment records of student progress and performance. Teaching Administration: Maintain registers of all textbook/tool allocations and check returned textbooks/tools (ensuring charges for loss or damage); Submit annual and term estimates of material needs (including consumables); Report or facilitate the maintenance of equipment and/or workshops; Comply with all registration, assessment, and other data entry requirements; Participate in regular study unit meetings, informing colleagues of all matters pertaining to student performance. Maintain up-to-date knowledge of industry trends in subject area. Invigilation is compulsory.

ENQUIRIES: Mr. O Kalimashe or Ms. P Soyizwapi at **047 401 6400**

POST: Lecturer Hospitality X 2Posts

NATURE OF POST: Permanent

SALARY: R270 498 per annum

CENTRE: King Hintsa TVET College

REF: KHC2025/06/CEN01

Email: centane2@khc.edu.za

Requirements: Must have a grade 12, recognized three-year Diploma/Degree in Hospitality, teacher qualification, and SACE registration. 1 year of teaching experience. Computer Literacy, Assessor, Moderator, TVET sector experience and a valid driver's license will be added advantages. Very good knowledge of subject area and work-related applications. Good record-keeping and classroom management skills.

Duties Teaching NCV and Report 191 Hospitality subjects, from level 2-4 and N4-N6. Teach students in classrooms or kitchen and provide theory and practical training through lectures, discussions, practical demonstrations, and supervision; prepare lessons (lesson plans) and produce materials such as typed notes, menus, and any consumables for use in teaching; Maintain student attendance registers and produce student progress reports; monitor and report on student engagement and responsiveness to teaching activities. Student Assessment and Evaluation; Assess students by setting and marking tests/exams and assignments and give feedback to the students. Ensure that work is set and assessed consistently, in line with ICASS guidelines and College Assessment policy, and complete all administrative records or reports. Participate in subject-related assessment and moderation committees; maintain all assessment records of student progress and performance. **Teaching Administration:** Maintain registers of all textbooks/PPEs/equipment allocations and check distribution and return of textbooks/equipment; submit annual estimates of material needs (including consumables) Report or facilitate the maintenance of equipment and kitchen facilities. Comply with all registration, assessment, and other data entry requirements. Participate in regular campus, and program meetings, informing colleagues of all matters about the student performance. Maintain up-to-date knowledge of industry trends in the subject area. Invigilation is compulsory.

ENQUIRIES: Mr. O Kalimashe or Ms. P Soyizwapi at **047 401 6400**

POST DESCRIPTION: Residence Manager (Matron)

NATURE OF POST: College Council

SALARY: R193 359 per annum SL04

CENTRE: King Hintsa TVET College. Teko Campus

REF NO: KHC2025/06/Teko

EMAIL: matron@khc.edu.za

Requirements: Grade 12 or equivalent, Certificate in Health & Safety/First Aid and or any equivalent qualification. 2-3 years relevant experience. A Valid Driver's Licence will serve as an added advantage. Must be able to work under pressure and unsupervised. Must be able to provide reports. Must be **willing to** work extended hours.

Duties: To assist with and contribute to the supervision and care of pupil members in the student residence. Matrons/Masters are responsible for overseeing the domestic running of the residence; these will include cleaning, laundry, maintenance, health and safety and medical arrangements for individual learners. A Matron/ Master may be required to liaise with Career Guidance Officer, SRC/or tutors, as well as parents, about individual student pastoral issues. To liaise with the Medical Centre about pupils who are unwell for any reason or in need of medical attention such as dental care or physiotherapy. This may involve direct contact with the school dentist, doctor or the hospital, escorting learners as needed. To liaise with parents and/or guardians of students in the house about matters concerning domestic, welfare and medical issues. To contribute to the induction arrangements for new learners joining the house and to ensure that any 'settling in' problems are discussed with the relevant stakeholders. At the end of term, to supervise the clearing up and cleaning of the house; to carry out a check

of all bedding, furniture, fixtures and fittings, preparing a list of repairs and maintenance and to advise the Seniors about the replacement or renewal of bedding, fixtures and furnishings. To carry out other related duties as may be reasonably required from time to time by the Campus Management, subject only to the provision that such duties shall fall within the general aim of the post.

ENQUIRIES: Mr. O Kalimashe or Ms. P Soyizwapi at **047 401 6400**