



REQUEST FOR QUOTATIONS

1.RFQ Name: Supply and delivery of furniture at Centane campus

RFQ Number: KHC/RFQ/22/2026

Technical enquiries: Ms. T. Stefane
Contact details: 047 498 4900
Email address tstefane@khc.edu.za

SCM Enquiries: Ms. N. Maseme
Contact details 047 401 6400/6437
Email address: nmaseme@khc.edu.za

Date of issue: 31August 2026
Closing date: 07 September 2026

Company name

2.Mandatory Compliance Evaluation

COMPLIANCE DOCUMENTS TO BE SUBMITTED WHEN SUBMITTING THE QUOTATIONS:

- Original SARS Valid Tax Clearance Certificate or tax pin
- Certified copy of Business Registration Document (CIPC) (**certified stamp should not be older than 6 months**)
- Proof of valid Shareholder Certificate/ Valid proof of ownership of other type of entities
- Proof of registration with Central Supplier Database as per Treasury Regulations
- Completed SUPPLIER declaration forms i.e. SBD 4 (Obtainable from the College Website)

OTHER REQUIREMENTS

- Company profile with proof of relevant experience and contactable references.
- Fully Completed and signed Preference Points Claim SBD 6.1 Preferential points claim form in terms of Preferential Procurement Regulations 2022 and submission of applicable documents outlined on Specific goals document. (**Obtainable from the College website**)
- Certified ID copies of owners/shareholders. The certification should not be older than 6 months.

The evaluation criteria will use 80/20 Principles, where the points are formed by Price and the Specific Goals, Price is 80 points, and the Specific goals is 20 points. NB: SBD 6.1 must be used in order to claim points. Additional information i.e.,id copies of directors (not older than 6 months certification) medical certificate

Table : Specific Goals

Specific Goals are broken down as follows

Criteria	Points Available
Bid Price	80
Specification Goals	20
Total	100

POPIA Act Disclaimer

- By providing a quote or bid and/or related documentation to the King Hintsa TVET College, the bidder/quoter consents to the processing of its Personal Information, as defined in the Protection of Personal Information Act 4 of 2013 and any other applicable data protection legislation, for the purposes of the procurement purpose, including but not limited to the evaluation, adjudication

Specific goal category	Allocation of Points 20
Black Ownership: Enterprise Owned by Black Persons i.e., Africans, Coloured, Indians, and Others as defined by the Constitution of South Africa 100% Black owned enterprises	10
Woman Ownership 100% Woman ownership	4
Youth ownership 100% Owned by youth	4
Disability 100% Owned by person with disability	2
Total	20

and appointment of a successful bidder/quoter. The submitted information may also be utilised for any audit and/or legislative reporting purposes.

- Where applicable, the bidder/quoter warrants that it has obtained the necessary consent to process any personal information of its employees and/or any third parties whose personal information is provided for the bid /quotation. In addition, the bidder/quoter consents that King Hintsa TVET College to
 - verify any personal information with the National Treasury CSD website, including verification of references.
 - verify any other regulatory/ industry or any accredited/certification bodies.
- At any stage should the bidder/quoter wish to withdraw its consent as detailed hereabove, it must do so in writing and address such notification to the SCM Manager.

3. Specifications

Kindly see the attached detailed specifications below, at end of the RFQ DOCUMENT

4. SUBMISSIONS

Quotations must be submitted to:

nmaseme@khc.edu.za

Closing date: 07 September 2026

Time: 12:00 pm

NB:

NO LATE SUBMISSIONS WILL BE ACCEPTED !!



higher education
& training

Department:
Higher Education and Training
REPUBLIC OF SOUTH AFRICA



Specification

ITEM NUMBER	DESCRIPTION	QUANTITY
1	Reception Area. Reception counter for staff to assist visitors efficiently. With sufficient workspace for computer, phone & paperwork  1800 X 1800mm Reception Counter 3 Drawer Mobile Pedestal	1
2	Visitors chairs SMTE S-502 Steel Waiting Bench Office Chair 2 Seater - Silver High Back Chair (Silver, Assembly Required)  Key Features - Chair Features: Armrest - W x H: 65 inch x 80 inch - Frame Material: Steel	2

3	Coffee Table NEW  Product Specifications • Product Type: Coffee Table • Top Thickness: 15mm • Substructure: 16mm • Shelf: Flat shelf under top • Sizes Available: 600 x 600mm, 800 x 600mm, 1200 x 600mm • Height: 500mm • Finish: Two-tone melamine options • Manufacturing: Locally manufactured, made to order • Suitable For: Reception Areas, Waiting Rooms, Office Lounges	1
4	Centre Mat  Centre Mat engraved with: KHC TVET COLLEGE - CENTANE CAMPUS with College & DHET Logo. Size – W200 X L300CM	1
5	Small side tables Capacity 1 Other Features Rounded corner design Storage Included Yes Drawer Included No  Dimensions Width 50 cm Height 55 cm Depth 50 cm Tabletop Thickness 3 cm Weight 4 kg Other Dimensions NA	2

6

Ergonomic Office Chair

1



- Chair Features: Adjustable Seat Height
- W x H: 69 cm x 113 cm
- Frame Material: Steel
- Upholstery Type: Mesh

7.

Filing Cabinets

2



**Mahogany Roller Door Filing Cabinet 1500mmH x 1200mmW
x 4500mmD, Silver Roller Door, 3 Shelves, Lockable**

8.	Wall mounted displays  Specifications: • Mounting type: Wall-mounted • Storage type: Open-front magazine holder • Construction: Rigid acrylic design • Suitable for: Magazines, newspapers, brochures and documents	2
9	Display cabinet for -souvenirs  Product Overview Sizes • Showcase display cabinet. • Semi-frameless glass construction, in-between 25mm thick top & bottom melamine board, finished with heavy duty 1mm thick edging. • 4 x removeable or height adjustable 50mm up or down shelf levels. • 6mm thick toughened glass design. • Silver powder-coated vertical rods support • Includes 4 x castors, 2 x locking wheels (2 non locking) for easy mobility. • Perfect in the showroom, at home or in the office. • Supplied as a flat pack to economize shipping charges. • Internal Shelf Size • 690mm(w) x 380mm(d) • Spacing between shelves = 340mm • Shelf load capacity 12KG per shelf (Universally distributed load) • Size Tower 800mm(w) x 450mm(d) x 1860mm(h) • Finish Clear glass, 25mm thick black top and base.	1

12	2-seater tables for students  Technical Specifications • Type: Double school desk • Top Material: High-quality wood • Frame Material: Powder-coated steel • Dimensions: 1100x450x750cm • Seating Capacity: 2 students • Finish: Natural wood with sturdy frame	6
13	Blinds  Blinds (Brown) Window sizes: (5 Windows: length-96cm & height-121cm) (4 Windows: length- 96cm & 90 cm)	9

10

Wall clocks

10



11.

Shelving units

2



Product Information

- Material: Steel
- Suitable for: Storage
- Pack of: 1 x 4 Shelves

All Details

