



EXTERNAL ADVERT

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**DEPARTMENT OF HIGHER EDUCATION AND TRAINING.
KING HINTSA TECHNICAL AND VOCATIONAL EDUCATION AND TRAINING (TVET) COLLEGE.**

The Department and the College is committed to providing equal opportunities and practicing affirmative action employment. It is our intention to promote representivity: (race, gender, and disability) in the Department through the filling of posts and a candidate whose appointment, transfer or promotion will promote representivity will receive preference.

NOTE: The application must include only completed and signed new Form Z83, obtainable from any Public Service Department or on the internet at www.gov.za, and a detailed Curriculum Vitae. Certified copies of Identity Document, Senior Certificate, and the highest required qualification as well as a driver's license where necessary, will only be submitted by shortlisted candidates to HR on or before the day of the interview date. The College /Department reserves the right to withdraw any of the advertised posts at any time depending on the need.

APPLICATIONS: Please hand deliver your Applications, Quoting the Reference Number to: King Hintsa TVET College, 218 Mthatha Road, Ibika, Butterworth, 4960

CLOSING DATE: Friday, 06 December 2024 @14H00. applications received after the closing date will not be considered.

POST: Substitute Lecturer Civil Engineering

NATURE OF POST: 06 Months Contract

REF: KHC/2024/11/MSO

SALARY: R256 395

CENTRE: King Hintsa TVET College

Requirements: Grade 12 / Standard 10. Recognised three-year Diploma/Degree in Civil Engineering (with Quantity Surveying as a subject), Teacher qualification, and must be registered with SACE. Two years' experience in teaching. Assessor, moderator, TVET Sector experience, Artisan Certificate and a valid driver's licence will be added advantage. Very good knowledge of subject area and work-related applications. Good record keeping and classroom management skills.

Duties: Teaching All programme related subjects from N4-N6, Teaching and Learning Delivery: Teach students in classrooms or workshops providing theory and practical training through lecturers, discussions, practical demonstrations and supervision; Prepare lessons (lesson plans) and produce materials such as typed notes, diagrams, patterns and any consumables for use in teaching; Maintain student attendance



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registers and produce student progress reports; Monitor and report on student engagement and responsiveness to teaching activities. Student Assessment and Evaluation: Assess students by setting and marking exams and assignments and evaluating completed projects; Ensure that work is set and assessed consistently, in line with ICASS principles and College Assessment policy and complete all related administrative records or reports; Participate in subject related assessment and moderation committees; Maintain all assessment records of student progress and performance. Teaching Administration: Maintain registers of all textbook/tool allocations and check returned textbooks/tools; Submit annual and term estimates of material needs (including consumables); Report or facilitate the maintenance of equipment and/or workshops; Comply with all registration, assessment and other data entry requirements; Participate in regular study unit meetings, informing colleagues of all matters pertaining to student performance. Maintain up-to-date knowledge of industry trends in subject area.

ENQUIRIES: Mr. O Kalimashe/Ms. P Soyizwapi @ 047 401 6400