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DEPARTMENT OF HIGHER EDUCATION AND TRAINING.
KING HINTSA TECHNICAL AND VOCATIONAL EDUCATION AND TRAINING (TVET)
COLLEGE.

The Department and the College is committed to providing equal opportunities and practicing affirmative action employment. It is our intention to promote representivity: (race, gender and disability) in the Department through the filling of posts and a candidate whose appointment, transfer or promotion will promote representivity will receive preference.

NOTE: The application must include only completed and signed new Form Z83, obtainable from any Public Service Department or on the internet at www.gov.za, and a detailed Curriculum Vitae with Certified copies of Identity Document, Senior Certificate, and the highest required qualification as well as a driver's license where necessary. The College /Department reserves the right to withdraw any of the advertised posts at any time depending on the need.

APPLICATIONS: Please email your Applications, Quoting the Reference Number to: recruitment@khc.edu.za.

CLOSING DATE: Friday, 09 May 2025 @14:00. applications received after the closing date will not be considered.

POST: HOSPITALITY LECTURER

NATURE OF POST: 6 MONTHS CONTRACT (SUBSTITUTE LECTURER)

REF: KHC2025/04/CEN01

SALARY: R270 498

CENTRE: King Hintsa TVET College

Requirements: Must have a grade 12, recognized three-year Diploma/Degree in Hospitality, teacher qualification, and SACE registration. 1 year of teaching experience. Computer Literacy, Assessor, Moderator, TVET sector experience and a valid driver's license will be added advantages. Very good knowledge of subject area and work-related applications. Good record-keeping and classroom management skills.

Duties Teaching NCV and Report 191 Hospitality subjects, from level 2-4 and N4-N6. Teach students in classrooms or kitchen and provide theory and practical training through lectures, discussions, practical demonstrations, and supervision; prepare lessons (lesson plans) and produce materials such as typed notes, menus, and any consumables for use in teaching; Maintain student attendance registers and produce student progress reports; monitor and report on student engagement and responsiveness to teaching activities. Student Assessment and Evaluation; Assess students by setting and marking tests/exams and assignments and give feedback to the students. Ensure that work is set and assessed consistently, in line with ICASS guidelines and College Assessment policy, and complete all administrative records or reports. Participate in subject-related assessment and moderation committees; maintain all assessment records of student progress and performance.

Teaching Administration: Maintain registers of all textbooks/PPEs/equipment allocations and check distribution and return of textbooks/equipment; submit annual estimates of

material needs (including consumables) Report or facilitate the maintenance of equipment and kitchen facilities. Comply with all registration, assessment, and other data entry requirements. Participate in regular campus, and program meetings, informing colleagues of all matters about the student performance. Maintain up-to-date knowledge of industry trends in the subject area. Invigilation is compulsory.

ENQUIRIES: Mr. O Kalimashe or Ms. P Soyizwapi at **047 401 6400**