



REQUEST FOR QUOTATIONS

1.RFQ Name: Provision of ambulance and emergency medical services on an as-and-when-required basis for all college campuses for a period of twelve (12) months.

RFQ Number: KHC/RFQ/24/2026

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Date of issue: 15 September 2026
Closing date: 22 September 2026

Company name



1. INVITATION TO SUBMIT QUOTATIONS

King Hintsa TVET College hereby invites suitably qualified and experienced service providers to submit quotations for the provision of Ambulance and Emergency Medical Services on an as-and-when-required basis for all College campuses for a period of twelve (12) months.

The appointed service provider shall provide emergency medical response services and ambulance transportation as required by the College, ensuring the safety and well-being of students.

2. BACKGROUND

The College operates multiple campuses and requires access to reliable ambulance and emergency medical services to respond promptly to medical emergencies occurring on College premises or during authorised College activities.

The successful service provider must demonstrate the capacity, experience, resources, and professional accreditation necessary to provide emergency medical services in accordance with applicable South African legislation and industry standards.

3. SCOPE OF WORK

The successful service provider shall:

3.1 Emergency Response Services

- Provide ambulance and emergency medical services on an as-and-when-required basis across all five (5) College campuses.
- Respond to medical emergencies 24 hours a day, 7 days a week.
- Dispatch appropriately qualified emergency medical personnel and equipped ambulances when requested.
- Provide patient assessment, stabilisation, treatment, and transportation to appropriate healthcare facilities where necessary.

3.2 Operational Readiness

The service provider shall:

- Maintain continuous operational readiness throughout the contract period.
- Ensure availability of emergency response resources at all times.
- Provide sufficient personnel and equipment to deliver the required service level.

3.3 Communication and Reporting

The service provider shall:

- Provide a dedicated emergency contact number operating 24/7.
- Ensure all emergency calls are received and actioned immediately.
- Provide incident reports for each call-out upon request.
- Maintain confidentiality of all patient information.



4. MINIMUM SERVICE REQUIREMENTS

The service provider must:

4.1 Clinical Capability

- Be capable of providing emergency medical services at a minimum of Intermediate Life Support (ILS) level.
- Ensure that personnel providing Basic Life Support (BLS) services operate under the direct supervision of an Intermediate Life Support (ILS) Practitioner.
- Have Advanced Life Support (ALS) capability available when clinically required.

4.2 Emergency Contact Facilities

The service provider must provide:

- A dedicated emergency contact number available 24 hours per day, 7 days per week.
- A dispatch and communication system capable of managing emergencies efficiently.

5. CONTRACT PERIOD

The contract will be valid for a period of twelve (12) months from the date of appointment, subject to satisfactory performance and availability of funding.

6. GENERAL CONDITIONS

- The College does not guarantee a minimum number of call-outs during the contract period.
- Services shall be utilised on an as-and-when-required basis.
- The College reserves the right not to accept the lowest-priced quotation.
- Late submissions will not be considered.
- Submission of a quotation does not guarantee appointment.



4.Evaluation Methodology

Mandatory Compliance Evaluation

COMPLIANCE DOCUMENTS TO BE SUBMITTED WHEN SUBMITTING QUOTATIONS:

- Original SARS Valid Tax Clearance Certificate or tax pin
- Certified copy of Business Registration Document (CIPC) (**certified stamp should not be older than 6 months**). **Non-CIPC registered entities (e.g. sole proprietors, partnerships, trusts, or similar) must submit proof of business registration or legal business status.**
- Proof of valid Shareholder Certificate/ Valid proof of ownership of other type of entities
- Proof of registration with Central Supplier Database
- Completed SUPPLIER declaration forms i.e. SBD 4 (Obtainable from the College Website)
- **Proof of Public Liability Insurance.**
- **Ambulance Operating Licenses.**
- **Proof of HPCSA registration for relevant practitioners.**
- Certified copy of registration with Practice Code Numbering System (**PCNS**).
- Proof of SAPAESA membership or equivalent regulatory registration.

OTHER REQUIREMENTS

- Company profile with proof of relevant experience and contactable references.
- Fully Completed and signed Preference Points Claim SBD 6.1 Preferential points claim form in terms of Preferential Procurement Regulations 2022 and submission of applicable documents outlined on Specific goals document. **(Obtainable from the College website)**
- Certified ID copies of owners/shareholders. The certification should not be older than 6 months.



Evaluation criteria

The evaluation criteria will use 80/20 Principles, where the points are formed by Price and the Specific Goals, Price is 80 points, and the Specific goals is 20 points. NB: SBD 6.1 must be used in order to claim points. Additional information i.e., id copies of directors (not older than 6 months certification) medical certificate

Table : Specific Goals

Specific Goals are broken down as follows

Specific goal category	Allocation of Points 20
Black Ownership: <i>Enterprise Owned by Black Persons i.e., Africans, Coloured, Indians, and Others as defined by the Constitution of South Africa</i> 100% Black owned enterprises	10
Woman Ownership 100% Woman ownership	4
Youth ownership 100% Owned by youth	4
Disability 100% Owned by person with disability	2
Total	20

Criteria	Points Available
Bid Price	80
Specification Goals	20
Total	100



POPIA Act Disclaimer

- By providing a quote or bid and/or related documentation to the King Hintsa TVET College, the bidder/quoter consents to the processing of its Personal Information, as defined in the Protection of Personal Information Act 4 of 2013 and any other applicable data protection legislation, for the purposes of the procurement purpose, including but not limited to the evaluation, adjudication and appointment of a successful bidder/quoter. The submitted information may also be utilised for any audit and/or legislative reporting purposes.
- Where applicable, the bidder/quoter warrants that it has obtained the necessary consent to process any personal information of its employees and/or any third parties whose personal information is provided for the bid /quotation. In addition, the bidder/quoter consents that King Hintsa TVET College to
 - - verify any personal information with the National Treasury CSD website, including verification of references.
 - - verify any other regulatory/ industry or any accredited/certification bodies.
 - At any stage should the bidder/quoter wish to withdraw its consent as detailed hereabove, it must do so in writing and address such notification to the SCM Manager.



5. Pricing schedule

Service providers are to complete the pricing schedule below:

Description	Unit Rate (Excl. VAT)	VAT	Total Rate (Incl. VAT)
Ambulance Call-Out Fee			
Basic Life Support Response			
Intermediate Life Support Response			
Advanced Life Support Response			
Patient Transport (per km)			
Standby Event Services (per hour)			
Other Charges (Specify)			
Total (per month)			



FORM OF OFFER

RFQ Number: KHC/RFQ/24/2026

RFQ Name: PROVISION OF AMBULANCE SERVICES FOR A PERIOD OF TWELVE (12) MONTHS.

TOTAL RFQ VALUE IN RANDS INCLUDING VAT (TRANSFERRED FROM THE PRICING SCHEDULE) I.E. TOTAL PER MONTH X 12 MONTHS

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Amount in words:

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Name of service provider:

Signature of service provider:

Date:



SUBMISSIONS

ALL COMPLETED RFQ DOCUMENTS, ACCOMPANIED BY ALL MANDATORY AND OTHER REQUIREMENTS MUST BE SUBMITTED TO:

nmaseme@khc.edu.za

Closing date: 22 September 2026

Time: 12:00 pm